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PART I

Punjab Government Notifications and Orders

GOVERNMENT OF PUNJAB

DEPARTMENT OF GOVERNANCE REFORMS AND PUBLIC GRIEVANCES

(GOVERNANCE REFORMS-2 BRANCH)

NOTIFICATION

The 11th October, 2023

No. DGR-DGR0MISC(ODEP)/12/2021-PSEGS DGR/192.-In exercise of the powers conferred by rule 5 of the Aadhaar Authentication for Good Governance (Social Welfare, Innovation, Knowledge) Rules, 2020 read with sub-clause (ii) of clause (b) of sub-section (4) of section 4 of the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 (Central Act No. 18 of 2016) and in pursuance of the Government India, Ministry of Electronics and Information Technology letter No. 13(4)/2020-EG-II(Vol-X), dated the 5th October, 2023, and all other powers enabling him in this behalf, the Governor of Punjab is pleased to notify the concerned officers in the Department of Governance Reforms and Public Grievances, Government of Punjab, to perform Aadhaar authentication, on a voluntary basis, for the purpose of authentication of applicants intending to avail services as given below, through Sewa Kendras or Online mode, using Yes or No authentication facility or / and e-KYC authentication facility.

2. The consent form to be obtained from the applicants shall be as per Form at **Annexure-“A”** appended to this notification.

3. This issues with the approval of competent authority.

S. No.	Department Name	Count	Service Category
1	Department of Agriculture and Farmers Welfare	1	Licensing for Sale - Stock of Fertilizers/Seeds/ Insecticides/Pest Control
2	Department of Animal Husbandry	2	Issuance (Fresh/Duplicate) / Verification/ of Educational Certificate (Degree / DMC / Migration etc.)

		3	Veterinary health certificate
		4	Artificial Insemination
3	Department of Excise and Taxation	5	Liquor Licensing / Permits to Manufacture or Serve or Sale (Retail/Wholesale in Bars/ Marriage Palaces or Banquet halls / Hotels etc.) or Import or Export or Brand/Label Registration of various categories of Liquor
		6	Registration and renewal for professional Tax
4	Department of Food, Civil Supplies and Consumer Affairs	7	Licensing / Registration Under Legal Metrology Act and Rules (For Manufacturer / Repairer / Dealer / Importer / Packer)
		8	Online grant/ issuance of Fair Price Shop licenses and its renewal
5	Department of Forest and Wildlife	9	Letter for Distance From Forest
		10	NOC for issuing Gun License / Site Clearance for Industries
		11	Non - Forest Land Certificate
		12	Permit for felling of trees in the areas notified under Punjab Land Preservation Act, 1900
		13	Processing of proposals for diversion of forest land under Forest Conservation Act, 1980
		14	Supply of Plants from Forest Nurseries.
6	Department of Governance Reforms and Public Grievances	15	Registration of Grievance
7	Department of Health and Family Welfare	16	Birth & Death Registration & Allied Services (Addition of Name / Correction / Delayed Registration / Multiple Copies)
		17	Cosmetics Manufacturing Licensing (Grant / Renewal / Amendments)
		18	Issuance of Disability Certificate -Single / Multiple / Obvious Disability (Loco Motor, Blindness)
		19	Issuance / Renewal of Drugs Licenses for Manufacturing / Sale (Retail/Wholesale) of Allopathic / Homeopathic / Ayurvedic Medicines
		20	Emergency Medical Response
		21	Janani Suraksha Yojana Assistance
		22	Issuance of Medical Certificate

	23	Issuance of Medico Legal Report
	24	Permission for operating Health Facilities (X-Ray / Laboratories / Vaccinations)
	25	Rashtriya Bal Suraksha Karyakram (RBSK)
	26	Registration Certificate for Food
	27	Registration Certificate To Ultra Sound Centers (Issuance / Renewal / Rejection)
8 Department of Higher Education	28	Issuance (Fresh/Duplicate) / Verification/ Educational Certificate (Degree / DMC / Migration etc.)
9 Department of Home Affairs	29	Arms Licensing under Arms Act and Rules notified by Govt. of India (Issuance, Renewal, Any type of Amendment in Licence)
	30	Allotment Letter Title of Newspapers / Magazines / Printing Press
	31	Citizenship / Visa / Permit Cases of Foreigners/ NRIs
	32	Complaint Status
	33	Copy of FIR / Untraced Reports pertaining to Stolen Vehicles / Road Accident Cases / Theft cases)
	34	Counter signing of document
	35	Licensing or Registration for Deed writer / Stamp Vendor / DJ / Typist / Photostat / Travel Agent or Agency / Immigration Consultant (Issuance / Renewal / Inspection / Amendment)
	36	NOC for No Obligation to Return to India {NORI} / Events (Fairs/Melas/Exhibitions etc.)/ Pre-Owned Vehicles / Use of Loud Speakers / Agency Operations etc.)
	37	NOC / License for setting up Cinema Hall
	38	Police Verification / Clearance Certificate (Passport, employment purpose, nativity, stranger, tenant, servant, proprietor, director etc.)
	39	Security Guard Registration
10 Department of Housing and Urban Development	40	Attestation of Documents
	41	Property related Services (Demarcation, Conveyance Deed, Mortgage Permission, Building Plans Sanction, Transfer of Ownership,

		Water Sewer Connection) / Certificates (Plinth-Roof level, Allotment, No Dues, Completion, NOC etc.)
11	Department of Industries & Commerce	42 Bidding / Tendering related services (Copy of Bidding document, Notification of Award of Work, Financial/Technical Bid results, Submission of Bids - PBG - EMD etc.)
		43 Issuance / Renewal of Boilers Manufacturing / Repairer License Certification / Inspection / Registration
		44 Calculations for One Time Settlement amount for schemes notified time to time
		45 Issuance / Renewal / Amendment of License under Lubricating and Grease Control Order, 1987.
		46 Disbursement of Incentives under Single window
		47 Industrial Property / Plot related Services (Allotment of Plots - Sanction of Plans - Amendments in Records - Conversion of Property - Possession - Lease or Conveyance Deed - NOCs for Allotment / Possession / Transfer/ Sale / Renting / Building Plan Letter - Mortgage - Duplicate Documents - Change of Land Use)
		48 Issuance of I-Card to Handloom Weavers and Artisans
		49 License for Sale of Crackers
		50 No Due Certificate to the outstanding loanees who have availed Loans under Punjab State Aid to Industries Act, 1935 - Seed Margin Money and Handloom cases.
		51 NOC - Setting up of explosives / Petroleum / Diesel / Naptha facilities
		52 NOC for installation of Overground/ Undergroud Optical Fibre, Ground Based Tower, Mast, Monopole, Roof Top Tower, Roof Top Poles
		53 Permission for Change of End Product
		54 Purchase of Additional Floor Area Ratio (FAR)

	55	Registration of Societies / New firm/ Partnership Firm
	56	Reply to the Bond-holders in respect of non-receipt of payment against bonds or any other query of the bond-holders.
	57	Water Supply /Sewerage Connection
12 Department of Investment Promotion	58	Granting Permission/ NOC/Approvals/ clearances/for any shooting of film, songs, serials, OTT through online single window system from Deputy Commissioner, (Including NOCs from Police and Traffic Municipal Corporation/ Council fire office, Housing and Urban Development, Block Development and Panchayat office etc.
	59	Registration of Grievance
13 Department of Local Government	60	Industrial Property / Plot related Services (Allotment of Plots - Sanction of Plans - Amendments in Records - Conversion of Property - Possession - Lease or Conveyance Deed - NOCs for Allotment / Possession / Transfer/ Sale / Renting / Building Plan Letter - Mortgage - Duplicate Documents - Change of Land Use)
	61	Issuance/ Renewal of Trade License
	62	Issue of Bus Pass
	63	License for Slaughter house
	64	Property tax
	65	Removal of Solid waste from streets/roads
	66	Replacement of Street Lights
	67	Water Supply /Sewerage Connection
14 Department of Medical Education & Research	68	Good Professional Standing Certificate
	69	Issuance (Fresh/Duplicate) / Verification of Educational Certificates (Degree / DMC / Migration / Transcripts / Translated Certificates etc.)
	70	Issuance / Renewal / Amendment in Registration under Punjab Medical Council
15 Department of Mines and Geology	71	Mining related Permits / Registrations / Licensing

16	Department of Power (PSPCL)	72	Power Supply related services (Bill Payment - Supply - NOCs - Connection - Regulation - Shifting - Erection of Poles or Sub Station - Complaints- Meter (Installation - Conversion)- Load conversion)
17	Department of Revenue	73	Allotment Letter Title of News papers / Magazines / Printing Press
		74	Attestation of Documents (Affidavit - Bonds - Mutations - Other Documents)
		75	Certificates - Non Encumbrance / Income / Nationality / Natural Heir / Kandi Area / Dependent / Border Area / Backward Area / Bet Area / Community
		76	Copying / Certified Copies of all kind of revenue records (Jamabandi, Girdawari, Mutation, Sanad etc.)
		77	Countersigning of all kind of documents (Educational Documents, Affidavit, Divorce Certificate, PCC, Registry, Certificates etc.)
		78	Land Records related Services (Demarcation, SPA/GPA Endorsement, Mortgage, Evaluation of Property, Inspection of Revenue Records, Partition of Land)
		79	Issuance / Renewal / Amendments in License of Deed writer / Stamp Vendor / DJ / Typist / Photostat / Travel Agent / Immigration Consultant
		80	Nambardar Identity Card
		81	Stamps and Registration fee/property Registration
18	Department of Rural Development	82	Rural Area Certificate
		83	Issuance of Job Card under MGNREGA
		84	Water Supply /Sewerage Connection in Rural Areas
19	Department of School Education	85	Issuance (Fresh/Duplicate) / Verification of Educational Certificates (Degree / DMC / Migration / Transcripts / Translated Certificates etc.)
20	Department of Science, Technology & Environment (Punjab Pollution Control Board)	86	Authorization under the Hazardous Waste Rules 2016 / Bio Medical Waste Management Rules, 2016

	87	NOC / Consent for to establish & operations of Industry
	88	Registration for Producers, Recyclers, Brand Owners / Manufacturers for Manufactured/ Recycling of Carry Bags & Multi Layered Plastics under Plastic Wastes Management Rules
21 Department of Social Justice, Empowerment and Minorities	89	Caste Certificate (SC / BC / OBC / General / ST)
	90	Sanction of Scholarship / Stipend
	91	Aashirwad Scheme
	92	Term Loan Scheme
22 Department of Social Security and Women and Child Development	93	Half Bus Fare facility to Women above 60 years
	94	Sanction of Scholarship to physically challenged
	95	Sanction / Disbursement of Pension (Old age / Dependent Children/Widow-Destitute Women/ Disabled Person)
	96	Senior citizen identity card
23 Department of Technical Education & Industrial Training	97	Issuance (Fresh/Duplicate) / Verification of Educational Certificates (Degree / DMC / Migration / Transcripts / Translated Certificates etc.)
24 Department of Tourism and Cultural Affairs	98	NOC / Permission for Movie Shooting/ Photography/ Videography in Protected Monuments
25 Department of Welfare of Freedom Fighters	99	Identity Card / Certificate To Freedom Fighter & their Wards
26 Public Works Department	100	Enlistment / Empanelment of Contractors
	101	Issue NOC for the FCA proposal to Forest Department
	102	Right of Way (ROW) for obtaining electricity connection
	103	Road Cutting Permission
27 Punjab Agricultural University	104	Issuance (Fresh/Duplicate) / Verification of Educational Certificates (Degree / DMC / Migration / Transcripts / Translated Certificates etc.)
28 Punjab Agro	105	Processing of plot/land allotment application

29 Punjab Mandi Board	106	Financial Aid Ex Gratia to Cultivators for Death during Farming Operations
	107	Identity Card to farmers for participation in Apni Mandi
	108	Issue of J Form To Farmers
	109	Property / Plot related Services (Allotment of Plots - Sanction of Plans - Amendments in Records-Conversion of Property- Possession - Lease or Conveyance Deed - NOCs for Allotment / Possession/Transfer/Sale/Renting / Building Plan Letter -Mortgage - Duplicate Documents - Change of Land Use)
30 Punjab State Cooperative Federation	110	Registration of Co-operative Societies
31 Town and Country Planning	111	Property / Plot related Services (Allotment of Plots - Sanction of Plans - Amendments in Records - Conversion of Property-Possession - Lease or Conveyance Deed - NOCs for Allotment / Possession/Transfer/Sale/Renting / Building Plan Letter -Mortgage - Duplicate Documents - Change of Land Use)
	112	NOC in case of Petrol Pump/ Rice Sheller/Brick Kiln
	113	Marriage Palaces Registration
32 Veterinary Council (Department of Animal Husbandry)	114	Good Professional Standing Certificate
	115	Issuance / Renewal / Amendment in Registration under Punjab Medical Council Veterinary Council

Chandigarh

The 11th October, 2023

TEJVEER SINGH, IAS

Principal Secretary to Government of Punjab

CONSENT FORM FORMAT

I holder of Aadhaar No. give my consent to Department of Governance Reforms and Public Grievances, Government of Punjab, for fetching/ establishing my identity for purpose of e-KYC through UIDAI, using the Aadhaar OTP or Biometric authentication with Unique Identification Authority of India (UIDAI) while availing service, on a voluntary basis.

The consent and purpose of collecting Aadhaar has been explained to me in the local language. The Department of Governance Reforms and Public Grievances, Government of Punjab has informed me that my Aadhaar shall not be used for any purpose other than mentioned above.

I understand that the biometrics and/or OTP that I provide for authentication shall be used only for authenticating my identity through the Aadhaar Authentication System for that specific purpose only.

I have been given other alternative means by the Department of Governance Reforms and Public Grievances, Government of Punjab for KYC purposes including physical KYC by submitting officially valid documents and I have voluntarily chosen Aadhaar based KYC.

Name of the applicant with Aadhaar number